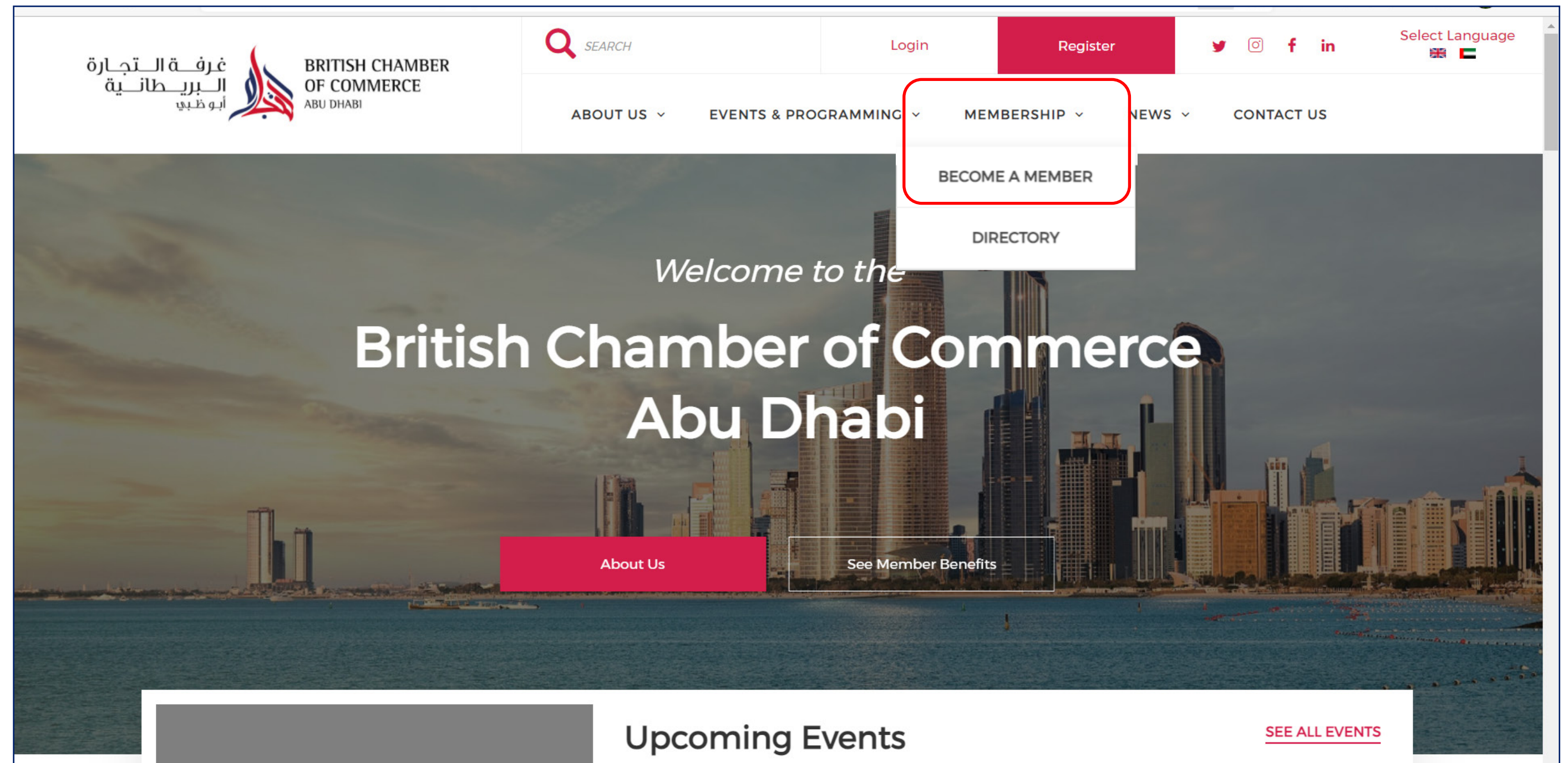


Welcome to your new all-in-one
digital platform for member engagement.

**A step-by-step tutorial and instructions on
how to set up your member profile.**

1. Please visit www.bccad.ae website and navigate to “Membership” menu.

2. Click on “Become a member” link.



1. Please select the preferred membership type and click on “Become a member” button under the selected membership type.

Associate (A)

This level of membership invites individuals, consultants and freelancers to be part of the British Chamber of Commerce Abu Dhabi through attending events, with limited wider benefits.

Benefits:

- 1 Named Member of BCC AD
- 1 Named Member's contact details listed on website Membership Directory
- 1 Named Member subscription to BCC AD mailing list
- Invitation to Members' Only Events
- Invitation to Sector Focus Group Events

AED 1,200 / 12 months

[Become a member](#)

Business (B)

access the wider membership directory, attend member events, participate in sector focus events and access the international Global Business Network of the British Chambers of Commerce.

Benefits:

- 2 Named Members of BCC AD
- 2 Named Member contact details listed on Membership Directory
- 2 Named Member subscriptions to BCC AD Mailing List
- Invitation to Members' Only events
- Invitation to Sector Focus Group events
- Speaking opportunity at Sector Focus Group events
- Access to British Chambers of Commerce Members' Only events

AED 3,000 / 12 months

[Become a member](#)

Corporate (C)

Corporate level is a cost effective membership category designed for medium to large companies interested in getting maximum benefit from membership of BCC AD. Corporate Members receive priority invitations to VIP events and roundtable sessions; membership directory access for several Named Members; an onboarding meeting with BCC AD representative upon joining; access to British Chambers of Commerce news, market intelligence and opportunities for engagement; feature on our 'recommended to do business with' list; have priority editorial opportunities in *Capital Letter* magazine; receive intra-British Chambers of Commerce Global Business Network members introductions; and have priority opportunity for further strategic engagement with BCC AD as annual partners, strategic partners and event partners.

Benefits:

AED 7,500 / 12 months

[Become a member](#)

Strategic Partner

Our Strategic Partners receive exclusive branding opportunities at 3 key events during 12 month membership period.

- Feature as key event partner at 2 determined *key events during 12 month Membership period (*Key Events: BCC AD Golf Day and Gala Ball)
- Company logo to feature on 2 key event invitations, on screen at 2 key events
- Feature as key event partner at 1 further dedicated event during Membership period, with exclusive branding as 'In Association With'
- Speaking opportunity at 1 dedicated event
- Branding featured on site at 1 dedicated event, on event invitation, on website and on event email
- 2 free of charge attendees at 1 dedicated event
- Obtain Member guest rate for additional guests

AED 15,000 / 12 months

[Become a member](#)

1. Please familiarise yourself with the benefits and terms and conditions of the selected membership and start the registration and application process by clicking the “Apply” button.

Membership Application
Corporate

MEMBERSHIP SELECTION

	Unit Price	Total
Corporate	7,142.86 AED	7142.86 AED

Corporate

- This is a 12-month membership
- This membership includes 5 member slot(s)
- Corporate (C)

Corporate level is a cost effective membership category designed for medium to large companies interested in getting maximum benefit from membership of BCC AD. Corporate Members receive priority invitations to VIP events and roundtable sessions; membership directory access for several Named Members; an onboarding meeting with BCC AD representative upon joining; access to British Chambers of Commerce news, market intelligence and opportunities for engagement; feature on our 'recommended to do business with' list; have priority editorial opportunities in *Capital Letter* magazine; receive intra-British Chambers of Commerce Global Business Network members introductions; and have priority opportunity for further strategic engagement with BCC AD as annual partners, strategic partners and event partners.

Benefits:

- 5 Named Members of BCC AD
- 5 Named Members' contact details listed on Membership Directory
- 5 Named Member subscriptions to BCC AD Mailing List
- Onboarding meeting with representative of BCC AD to determine objectives of membership
- Invitation to Members' Only events
- Invitation to Sector Focus Group events
- Opportunity to Speak at Sector Focus Group events

Total Due: 7500.00 AED

APPLY

Membership Refund Policy

BCC AD Membership fees are non-refundable. Named Members at Business and Corporate level are transferable to an alternative company representative during Membership period, if necessary.

1. Please fill out the contact form to create your account with British Chamber of Commerce Abu Dhabi and Glue Up and tick to agree to Glue Up's Terms of Use and Privacy Policy.

2. Click "Apply".

The screenshot shows a web browser window with the URL <https://bccad.glueup.com/membership/9699/apply/647158/register-account/>. The page is titled "Membership Application Corporate". A progress bar at the top indicates the current step is "CREATE ACCOUNT", with previous steps "MEMBERSHIP SELECTION" and "APPLICATION DETAILS" completed, and "CONTACT DETAILS" and "REQUEST RECEIVED" pending.

The form fields are as follows:

- First Name *: Sinead
- Last Name *: Whelan
- Email Address *: sinead@bccad.ae
- Password *: [masked]
- Confirm password (at least 8 characters) *: [masked]

Below the form fields is a "Consent" section with a checkbox that is checked, labeled "I agree to Glue Up's Terms of Use and Privacy Policy".

At the bottom right of the form, there are two buttons: "BACK" and "APPLY". The "APPLY" button is highlighted with a red border.

1. Now you should be already signed-in to Glue Up and British Chamber of Commerce. Check here.

2. Please fill in your individual information and ensure all the fields are filled out. The person whose contact details are here will be the Named/Primary Member in your Corporate Membership account.

3. You can add the remaining named members later, once the membership fee is paid and activated.

Membership Application Corporate

Sinéad Whelan
sinead@bccad.ae
Not your account? [Switch accounts.](#)

Please fill in your individual information.

Company Name *
British Chamber of Commerce Abu Dhabi

Position
General Manager

Mobile
+971 566650582

Phone *
+971 24457234

Date of Birth

Gender
Female

Title *
Mrs

Industry *
International Trade & Development

PO Box
43635

Address
BCCAD
CERT Technology Park
Muroor Road
Abu Dhabi
UAE

TRN Number
1234567891011

VAT Certificate:
[Click here to upload a file](#)

Country/Region
United Arab Emirates

Please contact Executive Management team if you would like the team to add the additional named members manually by filling out a standard manual PDF form. membership@bccad.ae

1. If you are applying for Corporate membership, the form will ask to fill in all the details for your company.

2. Please click here to upload your company logo in high resolution (JPEG or PNG format).

3. Please ensure all the fields are filled out correctly.

4. Please upload a valid copy of your Trade/Commercial License.

5. Click “Apply”

Membership Application
Corporate

Please upload your Company Logo in high resolution JPEG or PNG format.

Company Name *
British Chamber of Commerce Abu Dhabi

Company Description *
British Chamber of Commerce Abu Dhabi is an organisation focussed on promoting bilateral trade between the United Arab Emirates and the United Kingdom. We have one objective – to enable better business outcomes for our member companies.

Company Nationality
UAE

Website
<https://www.bccad.ae>

Industry *
International Trade & Development

Address
CERT Technology Park,
Muroor Road, Abu Dhabi,
UAE

Email *
membership@bccad.ae

PO Box *
43635

Country/Region
United Arab Emirates

Phone *
[+971 24457234](#)

Company Instagram
[@ https://www.instagram.com/BCCAUH/](https://www.instagram.com/BCCAUH/)

Company LinkedIn
<https://www.linkedin.com/company/british-chamber-of-commerce-abu-dhabi/>


Company Twitter
<https://twitter.com/BCCAUH>

Trade/Commercial License:
[Click here to upload a file](#)

Company Profile:
[Click here to upload a file](#)

BACK APPLY

1. Please check the details of your application including total due amount.



Membership Application

Corporate

MEMBERSHIP SELECTION

APPLICATION DETAILS

CONTACT DETAILS

REQUEST RECEIVED

Please check the details of your application and contact person.

Item	Duration	Unit Price (AED)	Taxes	Amount (AED)
Corporate Membership	12 months (Until January 4, 2023)	7,142.86	VAT	7,142.86
			Total VAT 5%	357.14
			Total	7,500
			Amount Paid	0
			Balance Due	7,500

1. Please click “Use my company billing information” and ensure all the billing information is correct.
2. Please read the Membership Refund Policy and click “Continue”.

Membership Application
Corporate

Billing Information

☐ Use my personal billing information

☒ Use my company billing information

Official Company Name *
British Chamber of Commerce Abu Dhabi

Billing Address *
CERT Technology Park,
Muroor Road, Abu Dhabi,
UAE

Billing Country *
United Arab Emirates

Postal Code/Zip Code
43635

City *
Abu Dhabi

Company TRN
1234567891011

PO Box *
43635

Membership Refund Policy

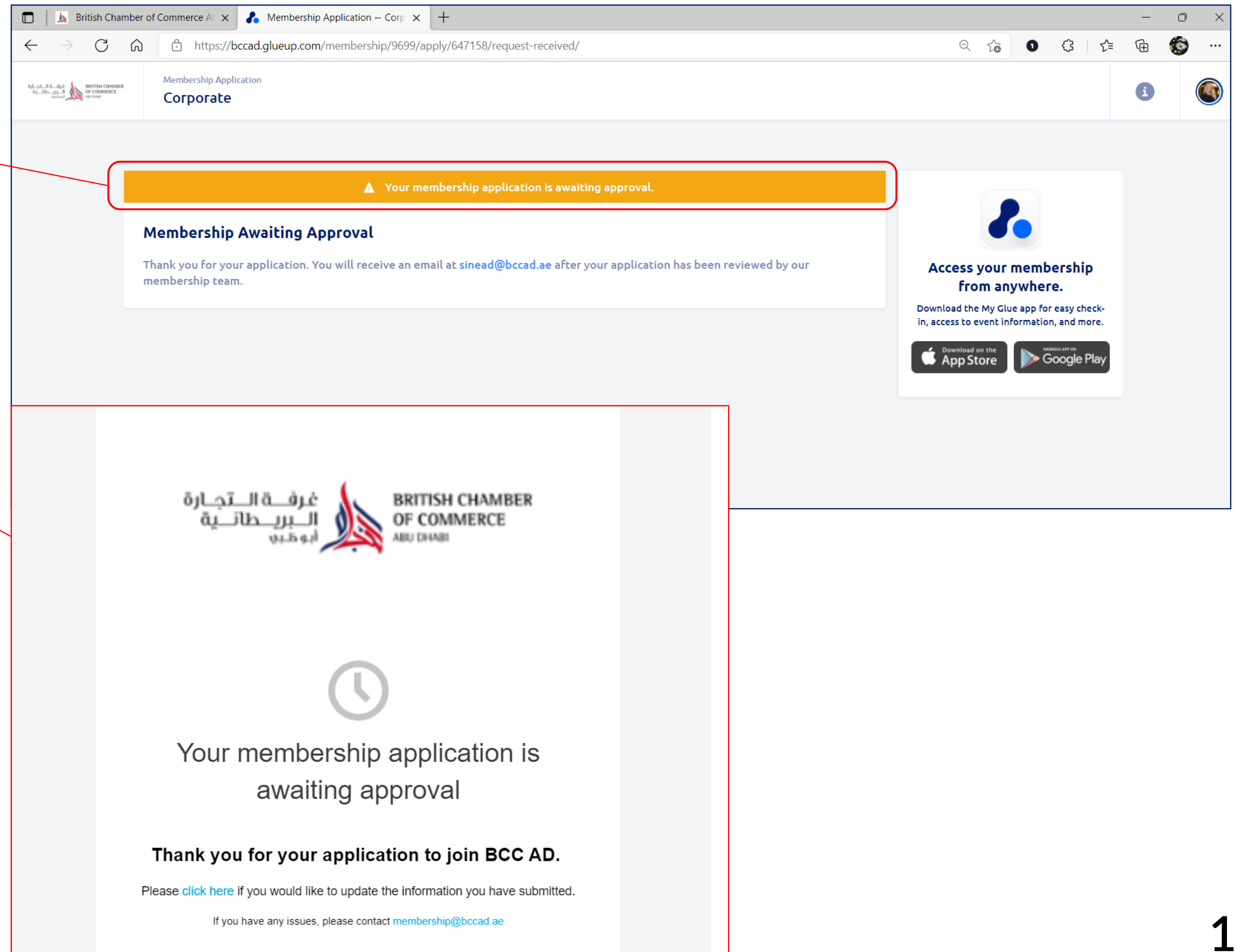
BCC AD Membership fees are non-refundable. Named Members at Business and Corporate level are transferable to an alternative company representative during Membership period, if necessary.

CONTINUE

1. This notification indicates that you have applied for the selected membership type and it is awaiting approval by the Executive Management team

2. Please check your mailbox. You should have received an email notification from British Chamber of Commerce Abu Dhabi, which looks like this informing you that your application is awaiting approval.

Note: Please check your Junk/Spam inbox in case you have not received the notification email. Kindly mark this email address (no-reply@glueup.com) as “Not Junk / Not Spam” to ensure you do not miss these important emails.



1. Once your application is reviewed and approved by the Executive Management team of BCC AD, you will receive another email notification to inform you that your membership application is approved.

2. Please click “Choose Payment Method” button to proceed with payment of your membership fee.

Membership Application Status – Awaiting Payment

غرفة التجارة
البريطانية
أبو ظبي
BRITISH CHAMBER
OF COMMERCE
ABU DHABI

Choose a Payment Option

We have approved your membership application. Please click below to proceed with payment for your Corporate Membership.

Choose Payment Method

If you have any issues, please contact sinead@bccad.ae

- Membership Application

Associate

MEMBERSHIP SELECTION

APPLICATION DETAILS

CONTACT DETAILS

PAYMENT DETAILS

COMPLETE APPLICATION

Please check the details of your application and proceed to payment.

Item	Duration	Unit Price (AED)	Taxes	Amount (AED)
Associate Membership	12 months (Until January 3, 2023)	1,142.86	VAT	1,142.86
Total VAT 5%				57.14
Total				1,200
Amount Paid				0
Balance Due				1,200

Email Address *

mai@bccad.ae

Phone

+971 505981820

First Name *

Mai

Last Name *

Ahmad

Title/Position

Ms

Function

Business Development

Role

Management

Billing Information

Use my personal billing information

Use my company billing information

Official Company Name *

British Chamber of Commerce Abu Dhabi

Billing Address *

CERT Technology Park,
Meydan District, Abu Dhabi

Billing Country *

United Arab Emirates

1. Please submit the credit card details should you wish to pay online by credit card.
2. Please click “Pay Now”.
3. Your Membership will be activated as soon as the payment is made.

The screenshot displays the 'Payment Method' section of a membership application. The 'Credit Card' option is selected and highlighted with a red border. Below this, the 'Credit Card Information' section is also highlighted with a red border, containing fields for 'Credit Card Number *', 'Expiration Date (MM/YY) *', and 'CVV Code *'. A checkbox for 'Save credit card for future purchases' is checked. At the bottom right, the 'PAY NOW' button is highlighted with a red border. The page header shows 'Membership Application Associate' and the GlueUp logo.

1. Should you wish to pay by Bank Transfer, kindly select “Bank Transfer” and click “Pay”.
2. Please proceed with Bank Transfer payment.
3. A system email notification with Tax Invoice attached (PDF) will be sent to your email address.
4. Once the payment is received and confirmed by BCC AD, your membership will be activated by the Executive Management team.

The screenshot shows the 'Membership Application Associate' page. Under the 'Payment Method' section, four options are listed: Credit Card, Check, Bank Transfer, and Cash. The 'Bank Transfer' option is highlighted with a red border. Below this, a 'Membership Refund Policy' section states that BCC AD Membership fees are non-refundable, except for Named Members at Business and Corporate levels who can transfer membership during the period. A blue 'PAY' button is visible at the bottom right of the payment method section.

The second screenshot shows the 'Membership Awaiting Payment' page. A red banner at the top states: 'Your membership application is awaiting payment.' Below this, the page title is 'Membership Awaiting Payment'. The text instructs the user to follow instructions below to complete the application process and mentions they will receive an email with a summary of the application at mai@bccad.ae. The 'Payment instructions' section provides the following details:

- Name: British Business Group – Abu Dhabi
- Bankers: HSBC Bank ME, Airport Road, Abu Dhabi
- Account No: 001-186329-001
- Swift Code: BBMEAADABU
- IBAN Number: AE540200000001186329001

The third screenshot shows the 'Application Status – Payment Information Required' page. It features the BCC AD logo and the title 'Payment Instructions'. The text asks the user to complete their Membership payment using the provided information and provides the contact email membership@bccad.ae for any issues. The page is powered by GlueUp.

1. Once your membership is activated by the Executive Management team, a system notification email will be sent to your email address.
2. Please click “Complete Your Member Profile” button to fill out any missing information.

Membership Application Status – Active



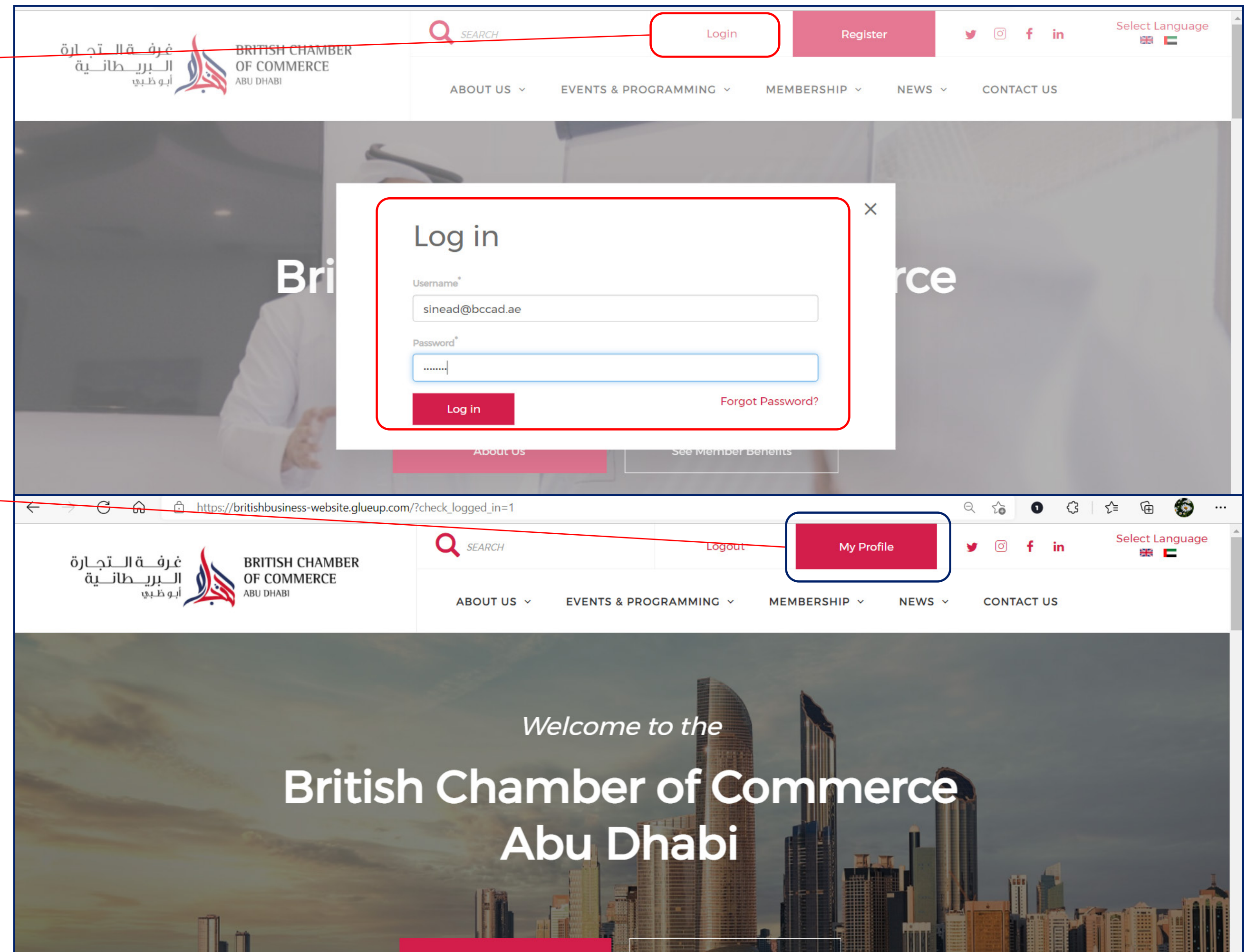
Congratulations!

Your Corporate Membership is now active.
Click below to start enjoying the benefits of your new Membership with BCC AD.

Complete Your Member
Profile

1. Please visit www.bccad.ae and log in to your profile using the Username & Password you used when creating your Glue Up account. Please see step 1, page 5 of this document.

2. Once logged in, please click “My Profile” button to access your member profile.



1. Please click “Complete Member Profile” button to fill out any missing information.

2. Please click “Continue”.

The screenshot displays the 'Complete Member Profile' page for Sinéad Whelan, General Manager at British Chamber of Commerce Abu Dhabi. The page is divided into a sidebar and a main form area.

Sidebar:

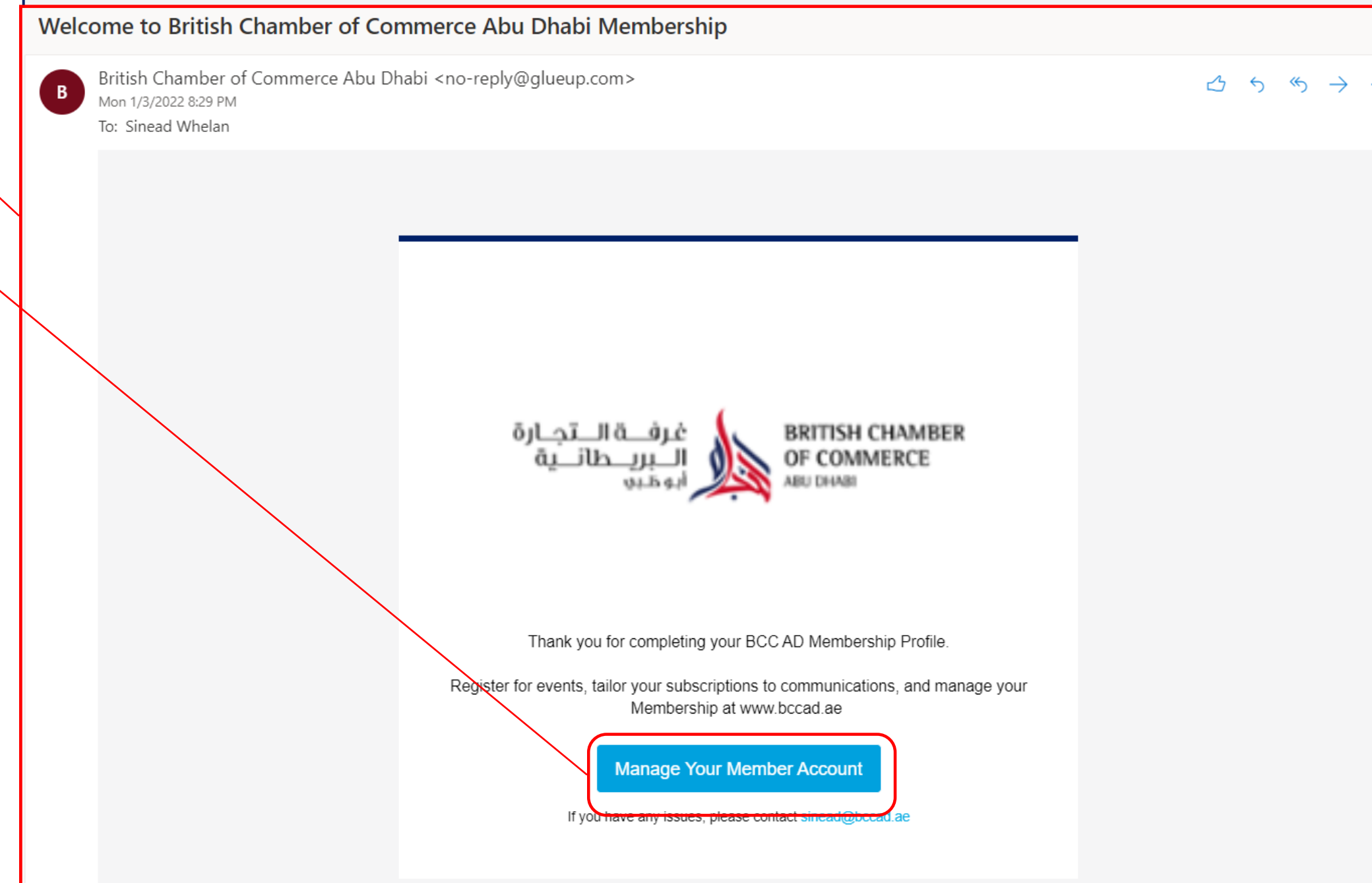
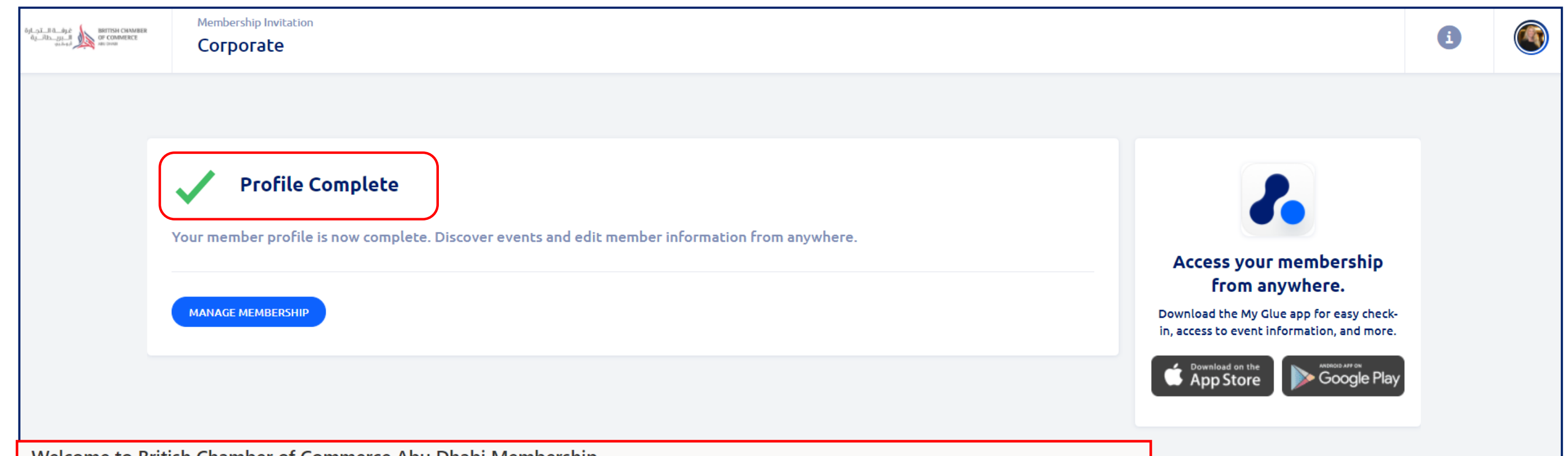
- User profile: Sinéad Whelan, General Manager at British Chamber of Commerce Abu Dhabi, Abu Dhabi, United Arab Emirates.
- Buttons: My Profile, MY BUSINESS CARD.
- MY ACTIVE MEMBERSHIPS (2): Corporate Membership (Awaiting Approval).
- Links: View Details, Edit Member Profile.

Main Form Area:

- Progress indicators: ACCOUNT (checked), MEMBERSHIP DETAILS (checked), DONE (checked).
- Profile summary: Sinéad Whelan, General Manager at British Chamber of Commerce Abu Dhabi, Corporate membership (Today - 01/03/2023).
- Form fields:
 - Company Name*: British Chamber of Commerce Abu Dhabi
 - Position: General Manager
 - Country/Region: United Arab Emirates
 - PO Box: 43635
 - Address: BCC AD, c/o CERT Technology Park, Muroor Road, Abu Dhabi, UAE
 - TRN Number: 1234567891011
 - VAT Certificate: Click here to upload a file
 - Mobile: +97 (country code)
 - Date of Birth: (empty)
 - Title*: Mrs
- Buttons: Continue (highlighted with a red box).

1. Once your profile is marked as “Complete”, a system email notification will be sent to your email address.

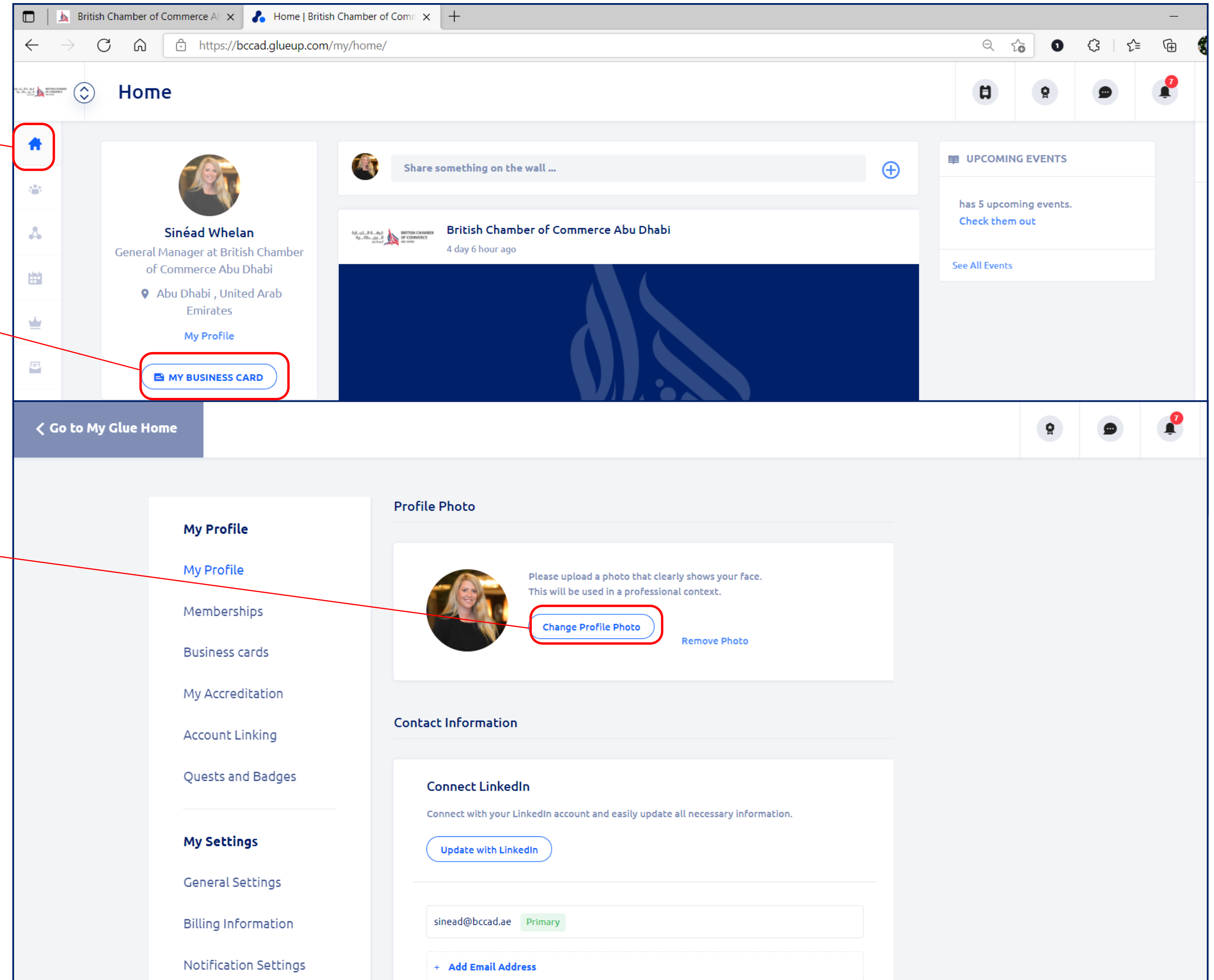
2. Please click “Manage Your Member Account” button.



1. This page is the homepage of your “Member Profile” (My Glue) dashboard where you can manage and access all the benefits of your membership. Click “My Profile”.

2. Please click “Change Profile Photo” button should you wish to update your photo. This photo will be visible on the Membership Directory, Event Room, Community and in Direct Messaging feature.

Please inform BCC AD Executive Management team should you wish to change your email address. **Do not** change your Primary email address from your side.



1. Please ensure Time Zone is correctly mentioned.

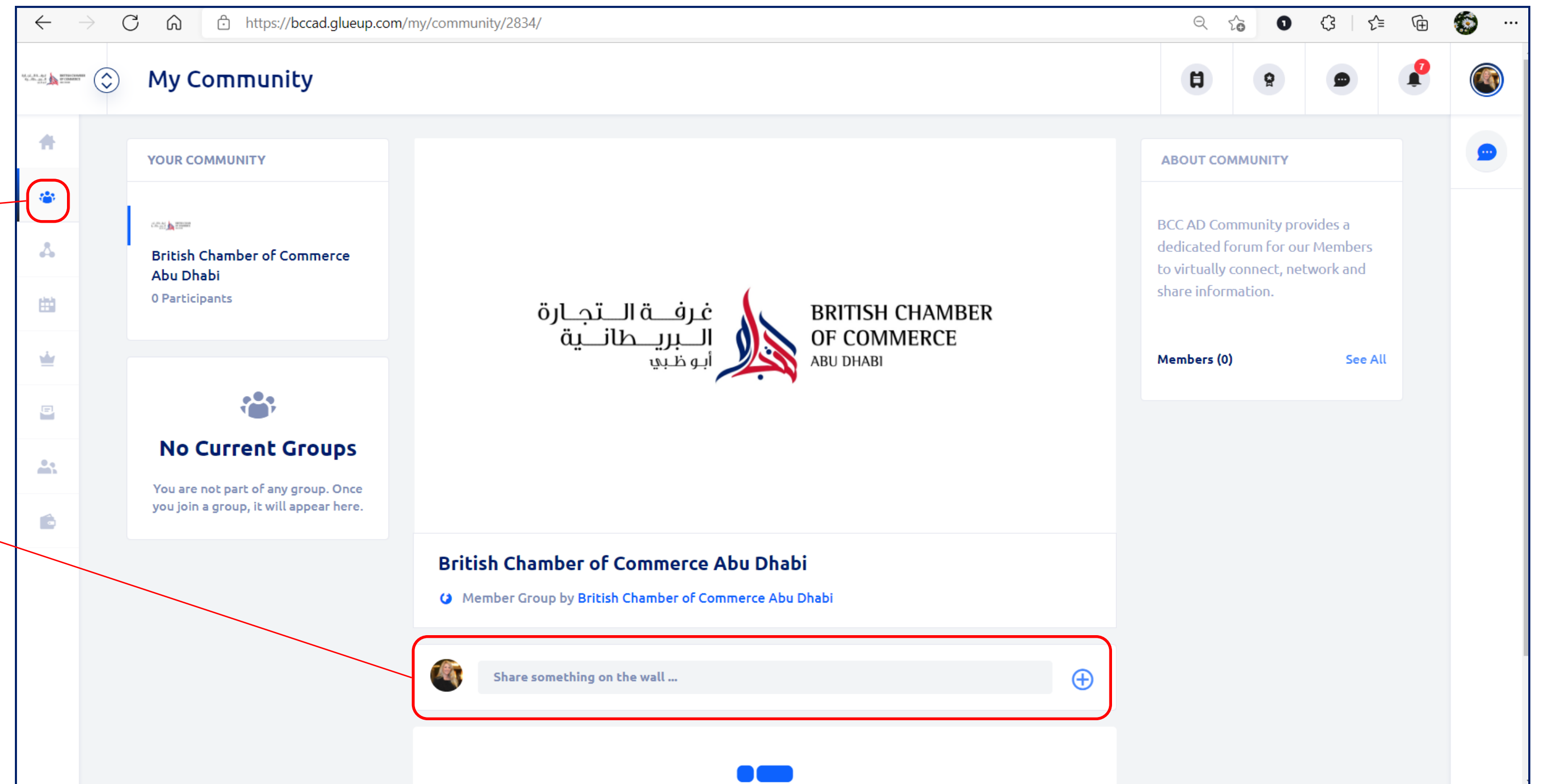
2. Please click “Change Password” to change your password.

3. Please click “Forgot Password” to reset your password. While resetting your password kindly ensure you are using the same email address you used when creating your account with BCC AD / Glue Up.

Please be informed that BCC AD Executive Management team is unable to reset your password due to privacy reasons.

The screenshot shows the 'General Settings' page of the GlueUp app. The left sidebar contains a 'My Profile' section with links to 'My Profile', 'Memberships', 'Business cards', and 'My Accreditation'. Below this is a 'My Settings' section with links to 'General Settings', 'Billing Information', 'Notification Settings', 'Email Addresses', and 'Change Password'. The 'General Settings' section is highlighted with a red box. It contains the following settings: 'Time Zone *' set to 'GMT +04:00 (Dubai)', 'Date/Time Format *' set to '04.01.2022 20:00', 'Start Calendars Week On *' set to 'Monday', 'Number Format *' set to '1,234.56', and 'Main Language *' set to 'English'. A red line connects the first instruction to the 'Time Zone' dropdown. Another red line connects the second instruction to the 'Change Password' button. A third red line connects the third instruction to the 'Forgot Password' link. The 'Forgot Password' link is located below the 'Type your current password' field. The 'Change Password' button is located below the 'Enter new password' and 'Retype your new password' fields.

1. Please feel free to share any relevant information (a post, a picture, a file) on the wall using this Community page. It provides a dedicated forum for our members to virtually connect, network and share information.



1. This page is BCC AD Membership Directory, where you can search and check companies and individual members.

Member Directory

COMPANY MEMBERS **INDIVIDUAL MEMBERS** [VIEW MY DIRECTORY PROFILE](#)

Q Search companies COMPANY NAME

British Chamber of Commerce Abu Dhabi
International Trade & Development [MORE INFORMATION](#)

COMPANY MEMBERS **INDIVIDUAL MEMBERS** [VIEW MY DIRECTORY PROFILE](#)

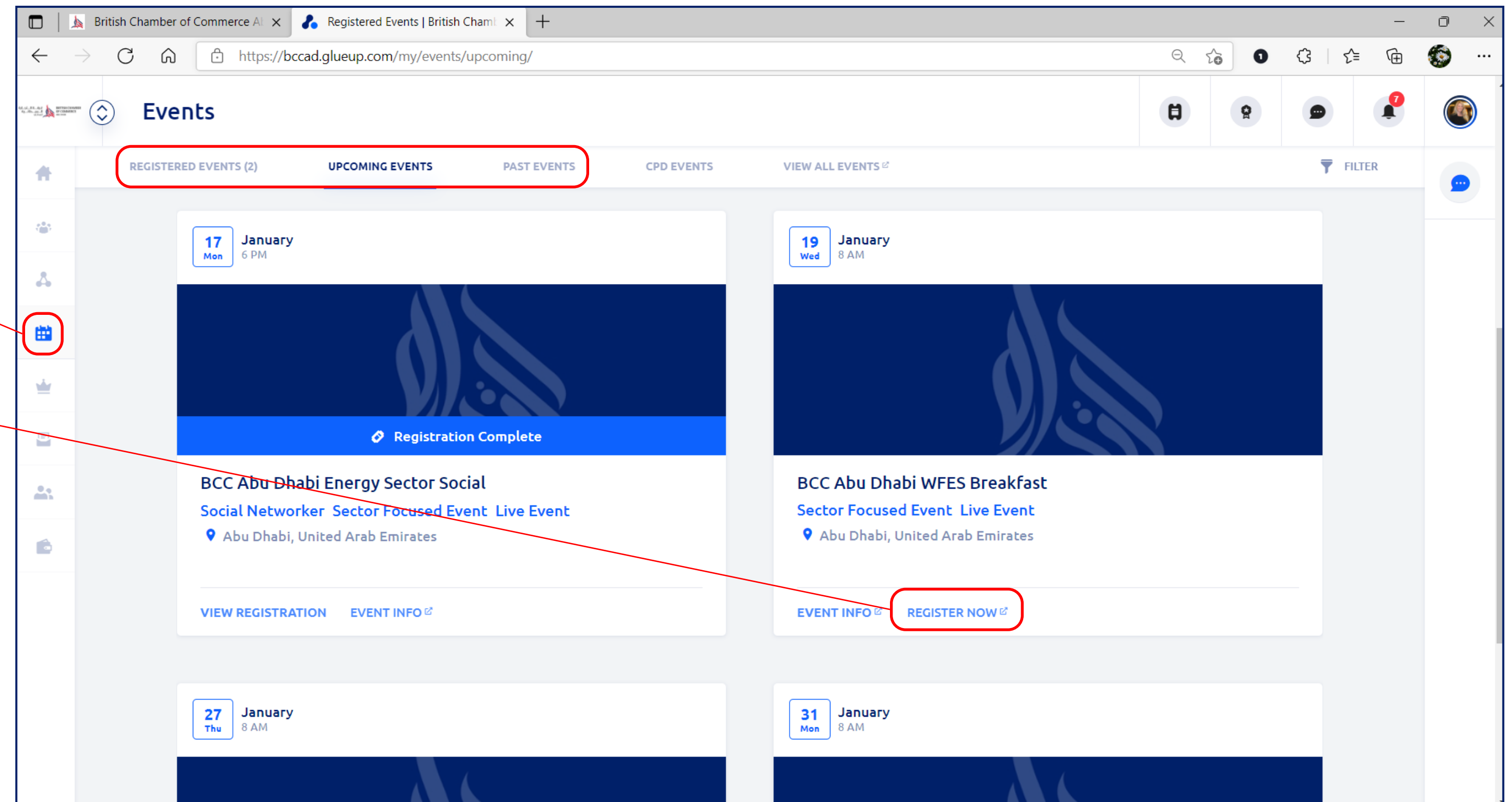
Q Search individuals FIRST NAME LAST NAME

	Mai Ahmad British Chamber of Commerce Abu Dhabi	MORE INFORMATION	
	Eunice Dela Torre Admin Asst at British Chamber of Commerce Abu Dhabi	MORE INFORMATION	
	Shuhrat Shodmonov British Chamber of Commerce Abu Dhabi	MORE INFORMATION	
	Sinéad Whelan GM at British Chamber of Commerce Abu Dhabi	MORE INFORMATION	

1. This page is where all the Upcoming Events, Registered Events and Past Events will be featured.

2. You can register to any upcoming event from here as well.

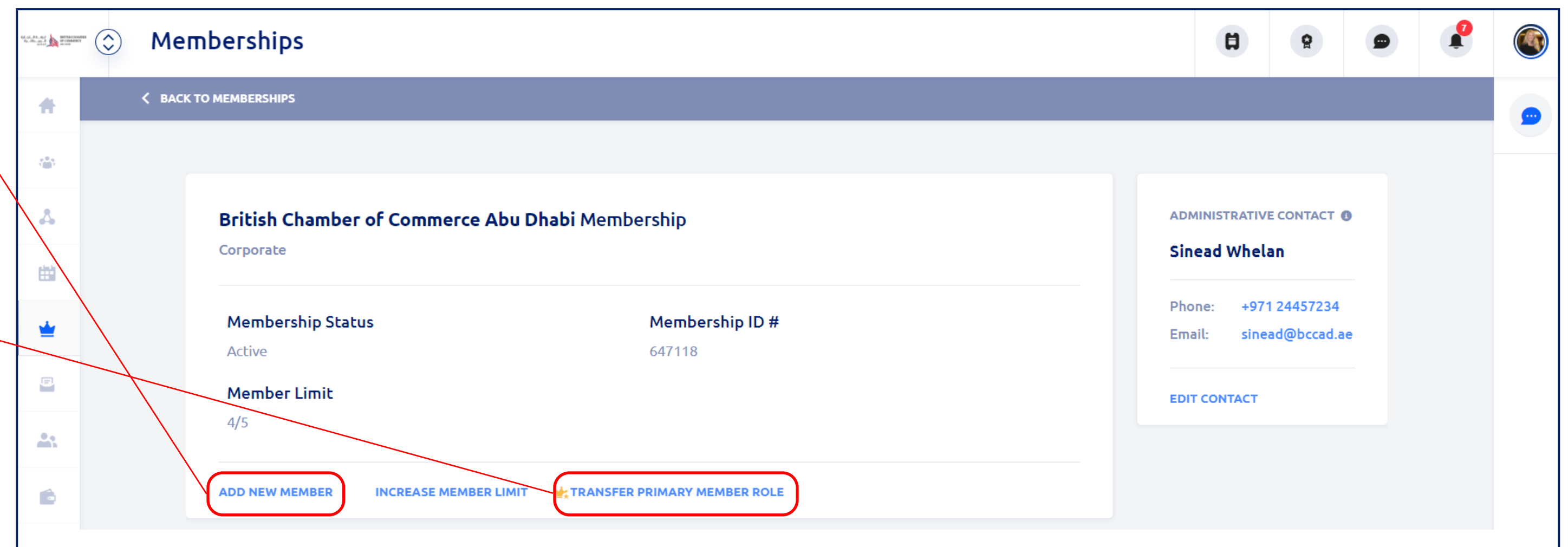
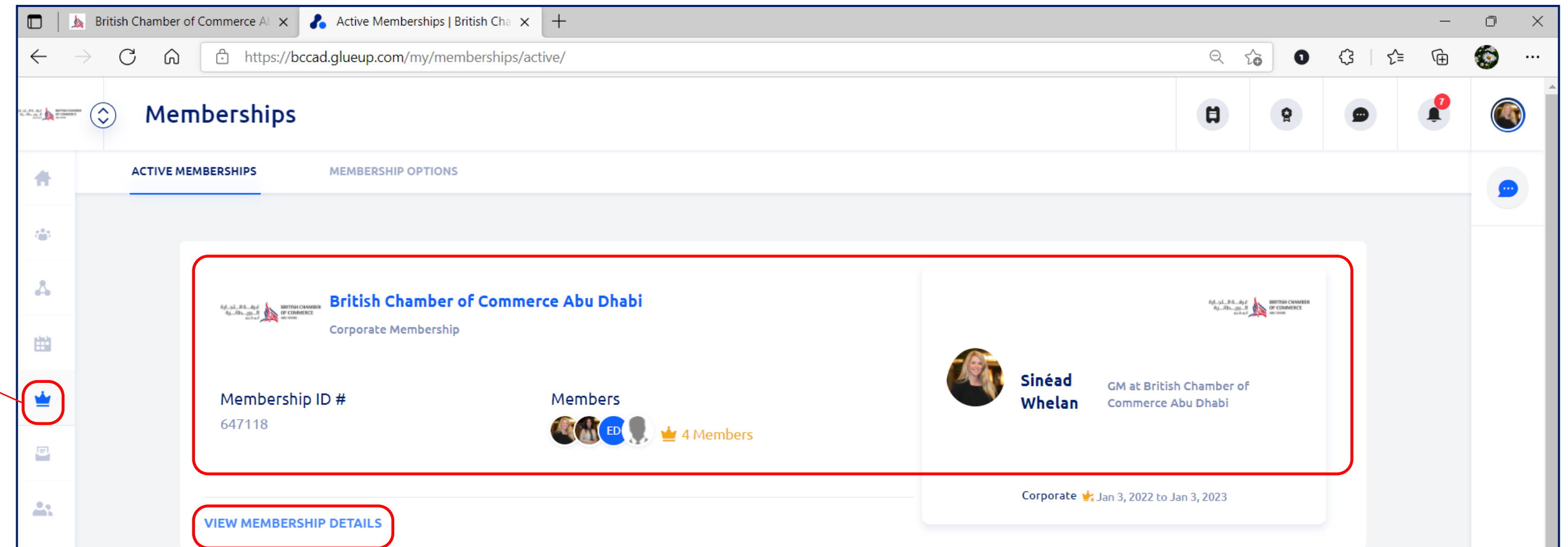
3. Alternatively, you can visit www.bccad.ae website and view and register for any event under “Upcoming Events”.



1. This page is where you can view, edit and manage your Associate or Corporate membership details.

2. Please click “View Membership Details” to “Add New Members” as per your membership benefit.

3. Please click “Transfer Primary Member Role” if you decide to have another colleague manage the corporate membership profile.



1. Under “Subscriptions” you can subscribe to or unsubscribe from the BCC AD Mailing List.

2. Under “Committees” you can subscribe to or unsubscribe from the BCC AD Focus Groups for the sector of your choice.

3. It means that you will be signed up for communications related to these sectors.

The screenshot displays the British Chamber of Commerce Abu Dhabi (BCC AD) GlueUp portal. The top navigation bar includes the BCC AD logo and the text "Subscriptions | British Chamber of Commerce". The main content area is divided into two sections: "Subscriptions" and "Committees".

Subscriptions Section: A red box highlights the "Mailing List" toggle switch, which is currently turned on. Below this, a link "UNSUBSCRIBE FROM ALL EMAIL LISTS" is visible.

Committees Section: A red box highlights the "Committees" section, which lists three focus groups: Healthcare Sector, Energy Sector, and Education Sector. Each sector has a description of its purpose and a toggle switch to subscribe or unsubscribe. The Healthcare Sector is currently subscribed to, while the Energy and Education sectors are not.

1. Under “My Payment Method” you can add payment method / credit card details for easy payments for memberships and events.

The screenshot displays the 'My Payment Methods' page in a web browser. The URL is <https://bccad.glueup.com/my/paymentmethods/>. The page has a sidebar with various icons, and the main content area is titled 'My Payment Methods'. A red box highlights the '+ Add Payment Method' button. Below this, another red box highlights the form for adding a new payment method, which includes fields for Cardholder Name, Credit Card Number, Expiration Date (MM/YY), and CVV Code, along with a checkbox for 'Make Primary Card' and a 'SAVE' button.

My Payment Methods

+ Add Payment Method

My Payment Methods

BACK TO MY PAYMENT METHODS

Cardholder Name *
Sinéad Whelan

Credit Card Number *

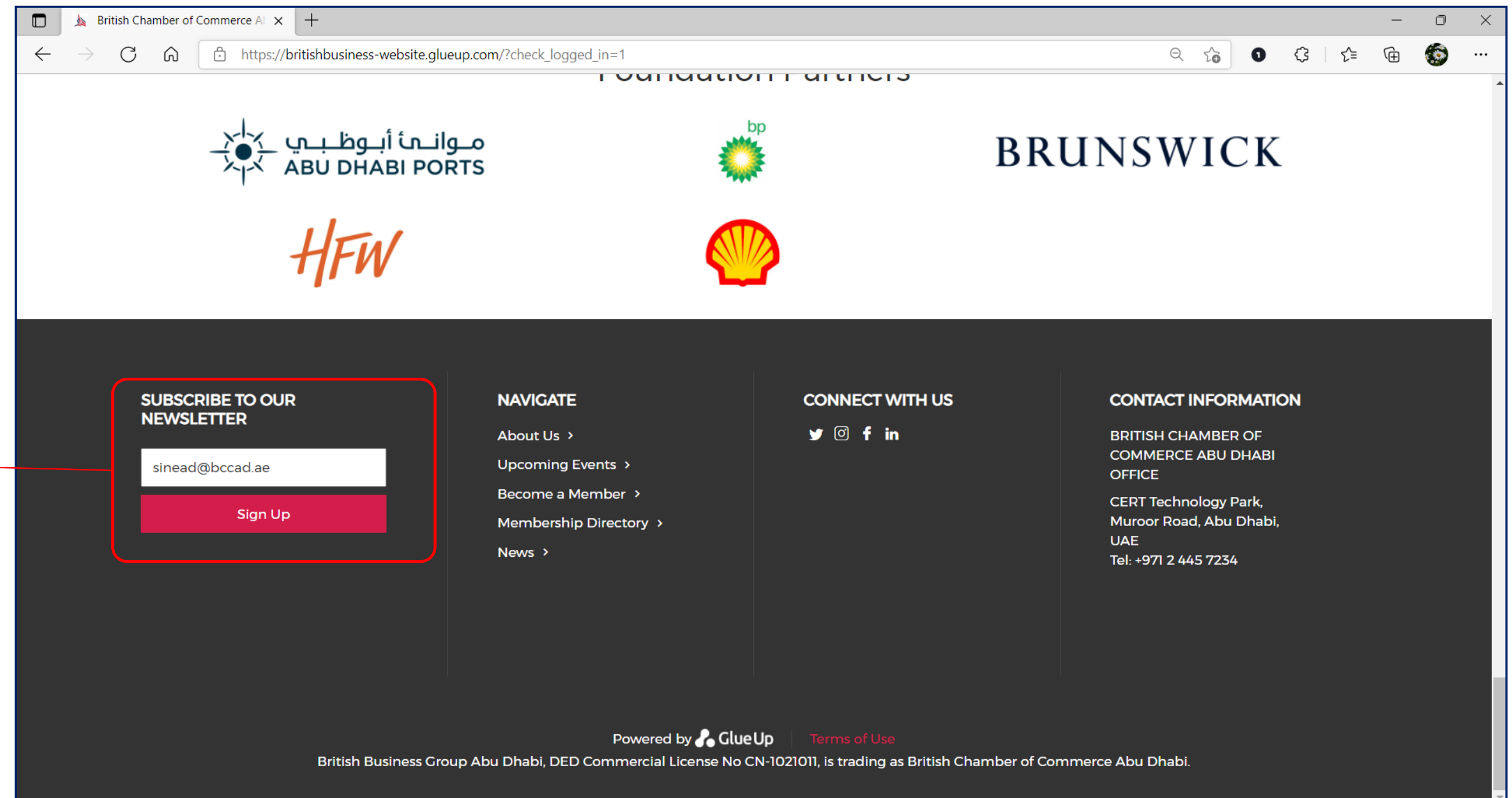
Expiration Date (MM/YY) *

CVV Code *

☒ Make Primary Card

SAVE

1. Another way to subscribe to the BCC AD Mailing List is by visiting BCC AD website (www.bccad.ae).
2. Go to the footer of the website and add your email address in the field and click “Sign Up”.



Thank You.

For any questions please feel free to contact
the Executive Management Team:

General Inquiries

Contact Administration Assistant Eunice:

Membership@bccad.ae

Events Inquiries

Events@bccad.ae

Joining BCC AD Inquiries

Contact Business Development Manager Mai:

Mai@bccad.ae