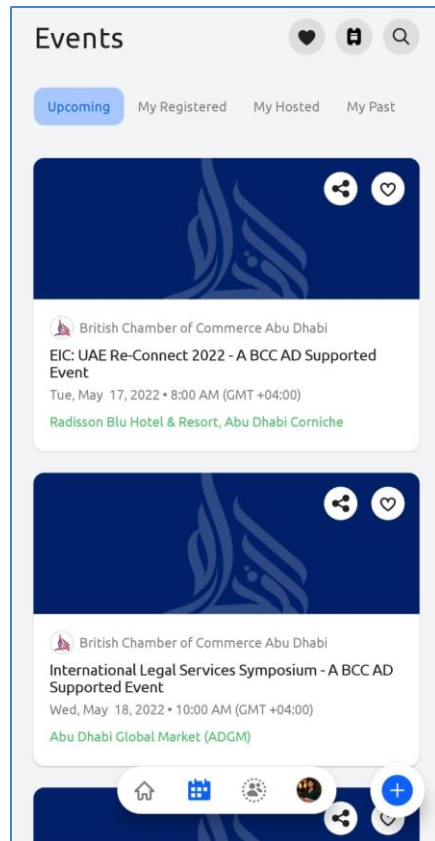
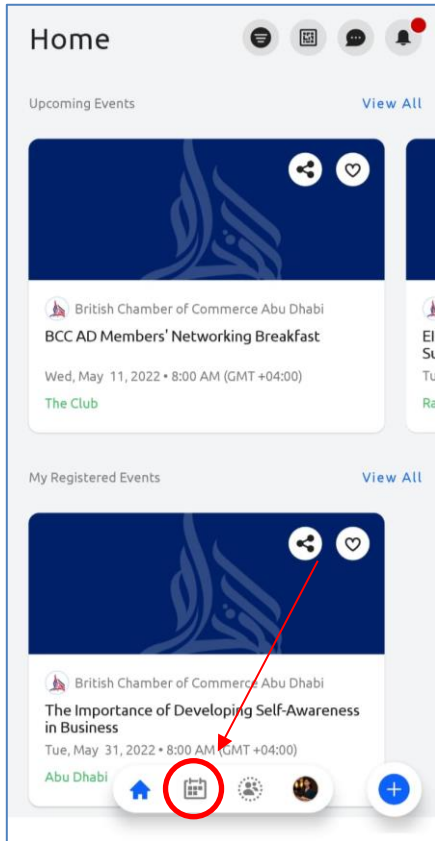
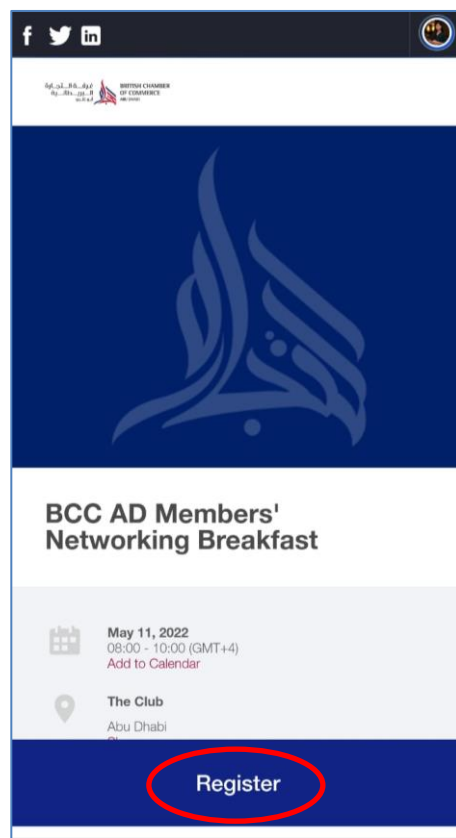
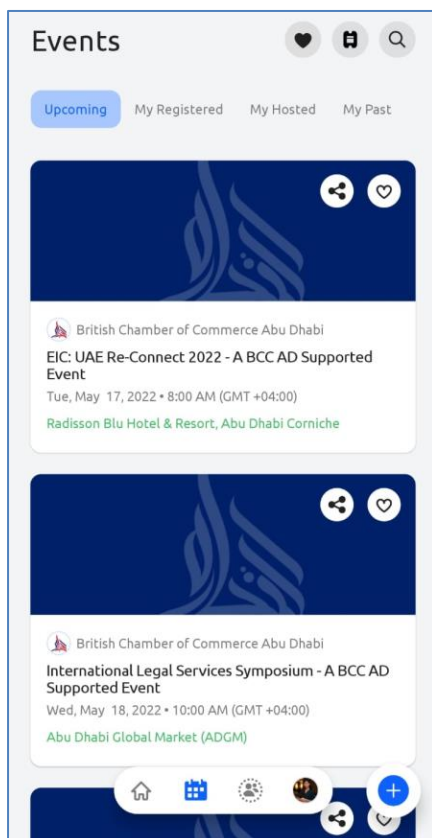


1. On the homepage, please click on the calendar button to view events.



2. Click on the event you want to register for and click the *Register* button.



3. Please select the ticket name, select the quantity, and click *Register Now*.

Ticket Name	Price	Quantity
Member Rate Member Price Approval required <small>This rate is available for BCC AD Members only.</small>	142.86	1
Guest Rate Standard Price Approval required <small>This rate is for non-members of BCC AD.</small>	228.57	0

Total VAT 5% 7.14

**Total Due:** 150.00

**REGISTER NOW**

4. Please fill in the necessary information (or select *Use My Company Billing Information* to autofill.)

**Billed Contact**

Select a contact person  
Eunice Lois Dela Torre

Email Address \*  
events@bccad.ae

Phone  
+971

First Name \*  
Eunice Lois

Last Name \*  
Dela Torre

Company Name  
BCC AD

Title/Position  
Admin Assistant

Select function

Select role

**Billing Information**

**Billing Information**

Use my personal billing information

Billing Address \*

City \*

Country/Region \*

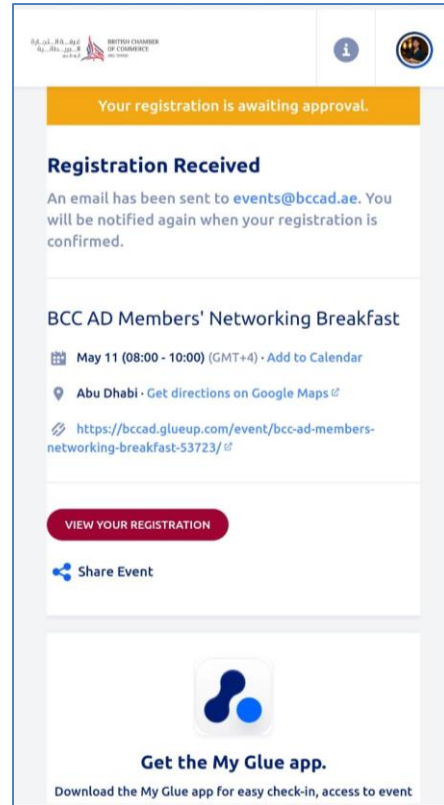
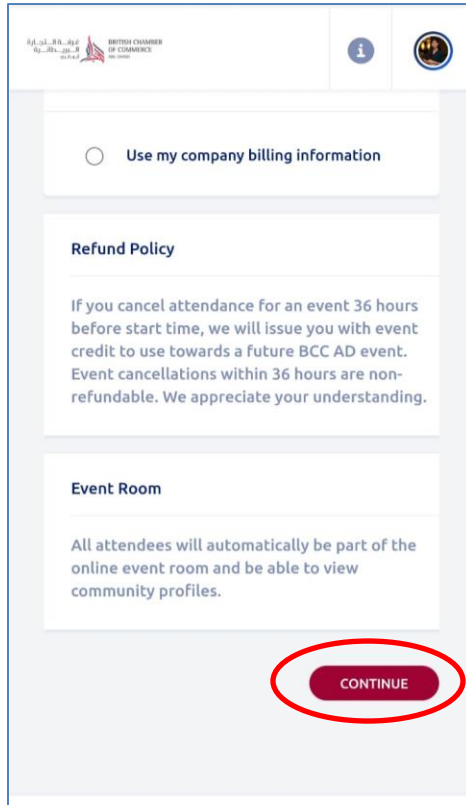
TRN Number:

Use my company billing information

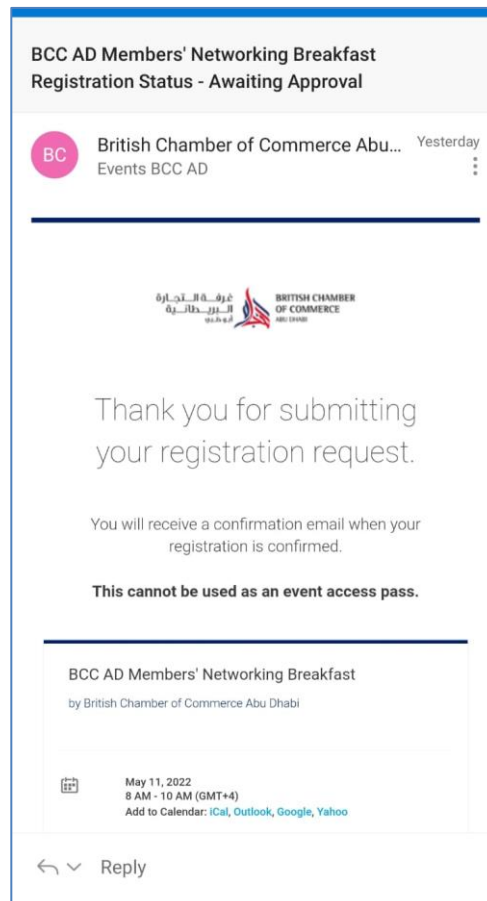
**Refund Policy**

If you cancel attendance for an event 36 hours before start time, we will issue you with event credit to use towards a future BCC AD event. Event cancellations within 36 hours are non-refundable. We appreciate your understanding.

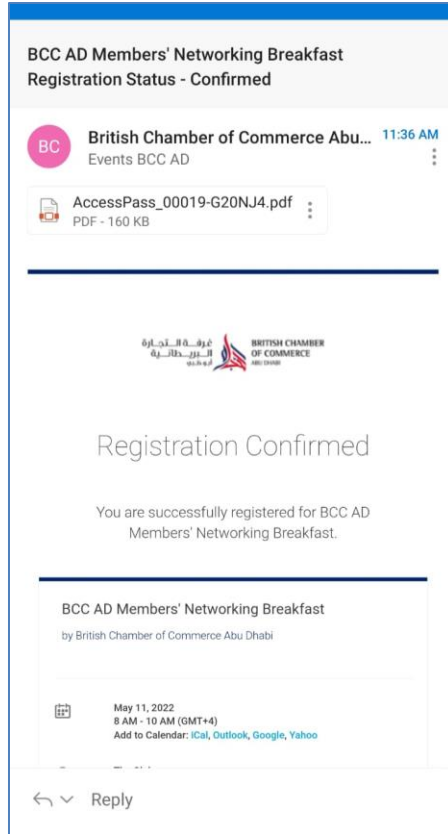
5. Click continue and your registration will go for approval.



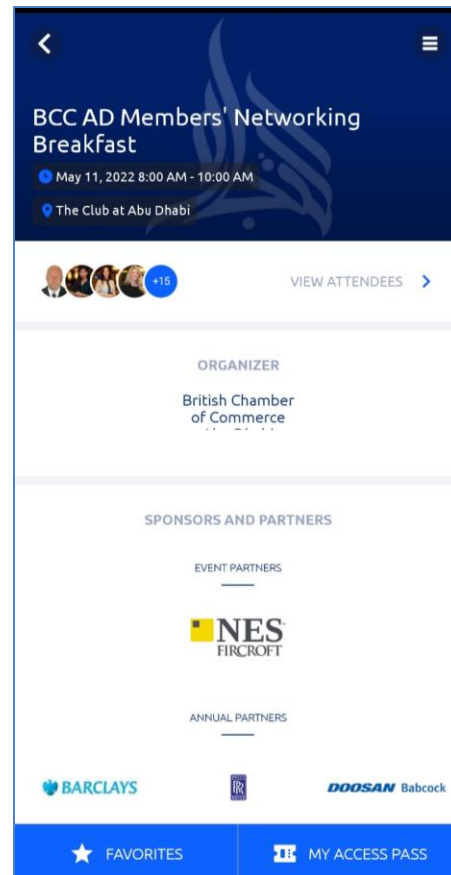
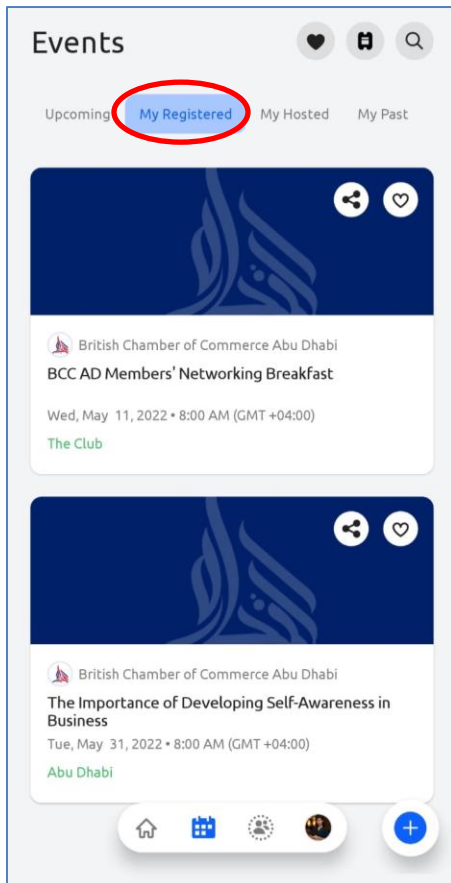
6. You will then receive an email notification that your registration is awaiting approval.



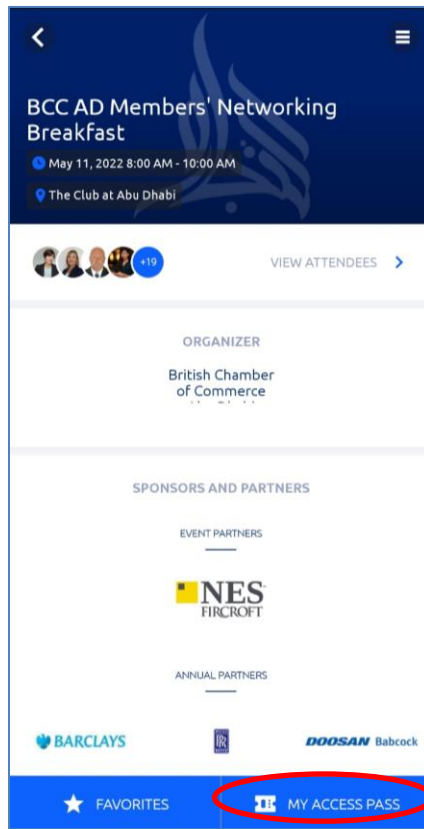
7. After it has been approved, you will receive an email that your registration is confirmed.



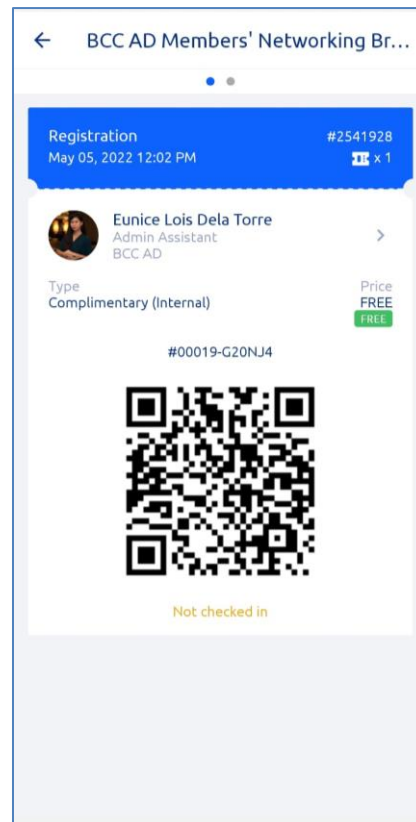
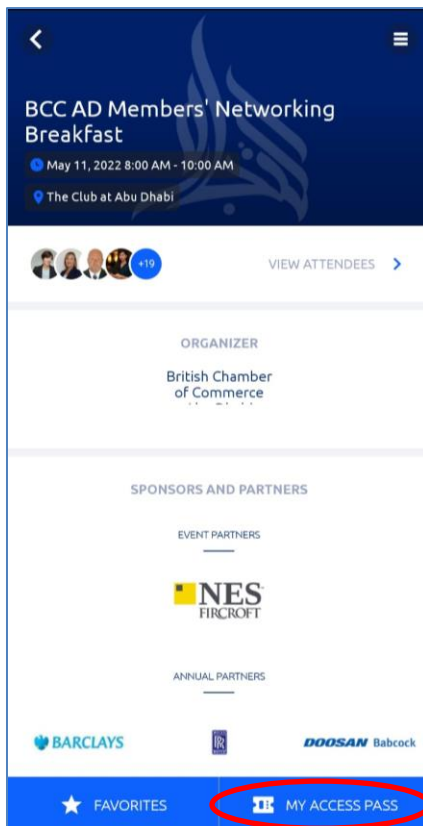
8. The event will be added under *My Registered*.



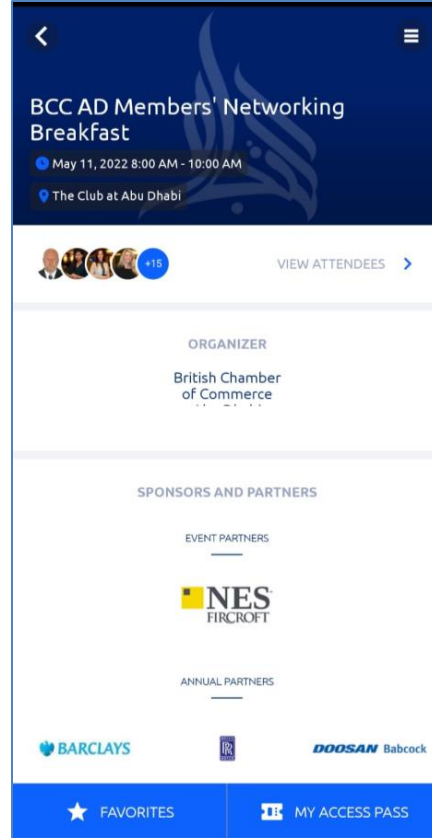
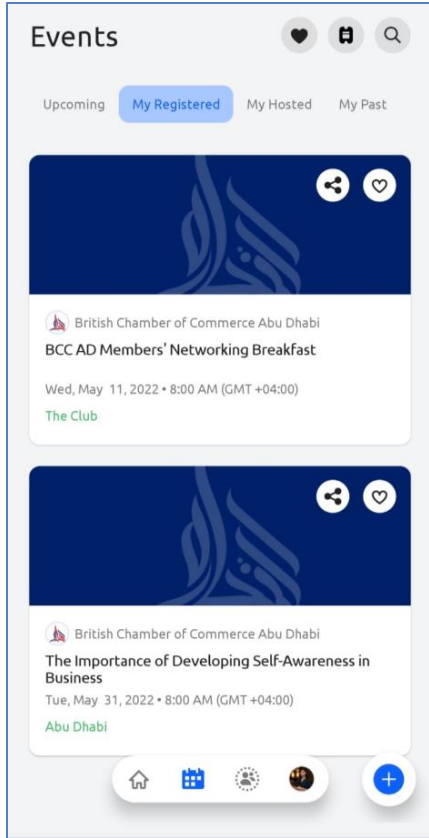
9. To complete your registration, you must pay. Select *My Access Pass* at the bottom right and follow the steps to pay by credit card.



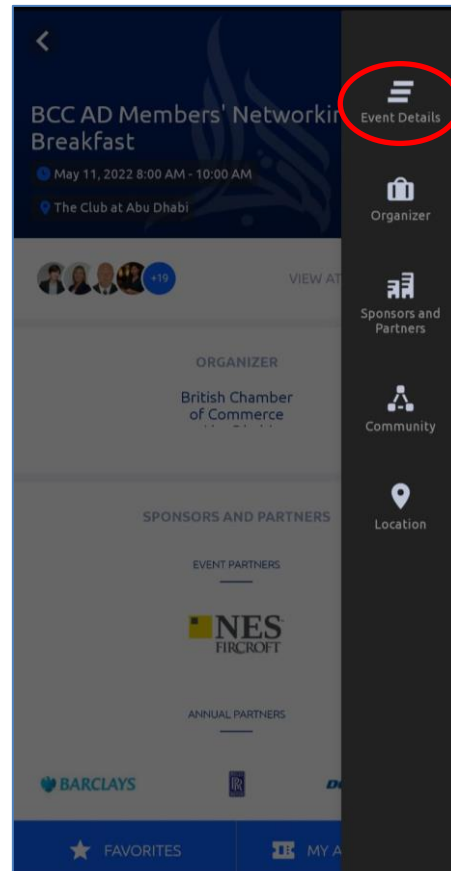
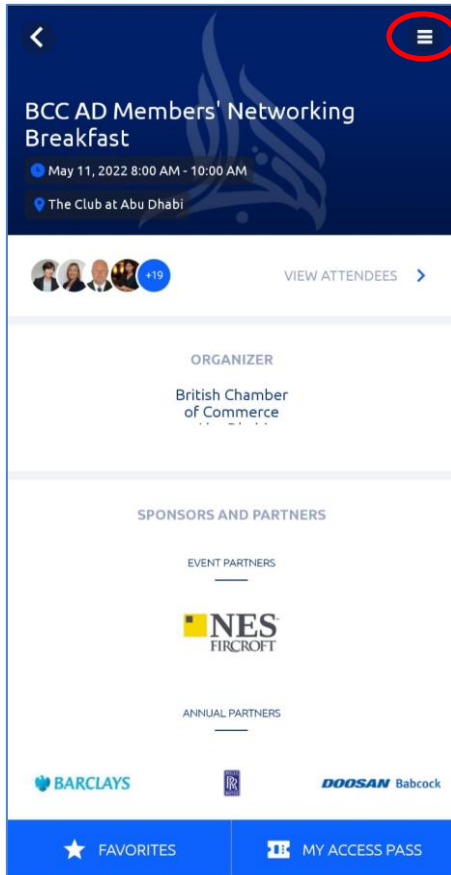
10. To check-in to your registered event at the venue, click on my access pass.



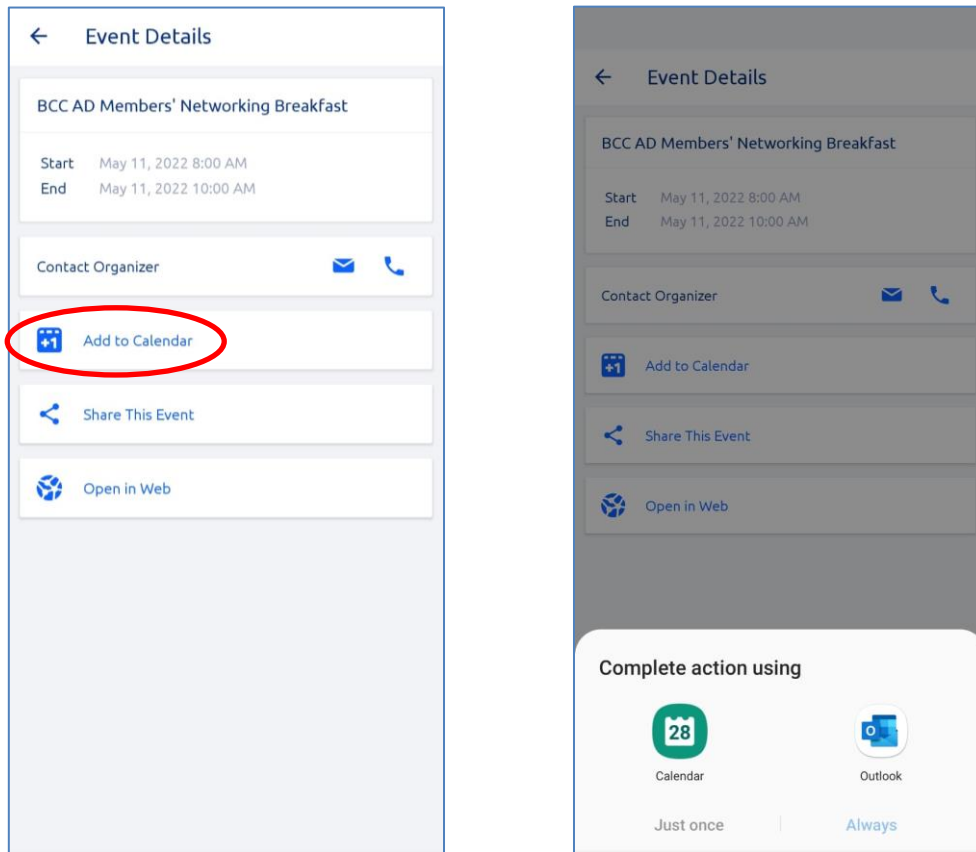
11. To add the event to your calendar, click into the event in *My Registered*.



12. Click on the three lines on the top right corner and click *Event Details*.



13. Click *Add To Calendar* and it will provide calendar options.



14. The event details will show *Add To Your Calendar*. Then click the *check* button.

